



**CITY OF MOUND BAYOU
Employment Application**

Applicant Information

Full Name: _____ Date _____
Last First M.I.

Address: _____ Apt/Unit # _____

City State Zip code
Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary \$ _____

Position Applied for: _____

Are you a citizen of the United States? Yes () No () If no, are you authorized to work in the U.S.?
Yes () No ()

Have you ever worked for this municipality? Yes () No ()

If yes, when? _____

Have you ever been convicted of a felony? Yes () No ()

If yes, explain: _____

Education

High School: _____ Address _____

From: _____ To: _____ Did you graduate? Yes () No ()

Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes () No () Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes () No () Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary\$ _____
Responsibilities _____

May we contact your previous supervisor for a reference? Yes () No ()

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary\$ _____
Responsibilities _____

May we contact your previous supervisor for a reference? Yes () No ()

"Jewel of the Delta"

Military Service

Branch: _____ From: _____ To: _____
Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

Authority to Release Information: By my signature, I consent to the release of information to authorized officials and/or employees of the City of Mound Bayou, which may include but not be limited to information concerning my past and present work. I consent to a background check and a credit check by the City. I further release the City, educational entity, present and former employers, law enforcement organization, and credit bureaus from any and all claims of whatever nature I may have as a result of any inquiry or response given in connection with my application for employment.

Signature: _____ Date: _____

Certification of Applicant: By my signature, I affirm, agree, and understand that all statements on this form are true and accurate. Any misrepresentation, falsification, or material omission of information or data on this application may result in exclusion from consideration or, if hired, termination of employment. If I have requested herein that my present employer not be contacted, an offer of employment may be conditioned upon acceptable information and verification from such employer prior to beginning work. If employment is obtained under this application, I will comply with the personnel policies of the City of Mound Bayou.

Signature: _____ Date: _____